



Silvies Valley Ranch, Retreat & Links

Employment Application

Please use dark ink & write legibly
 Ranch: 40000 E Cowboy Lane Seneca,
 OR 97873
 Retreat: 10000 Rendezvous Lane
 Seneca, OR 97873
 Business Office: 7610 SE 162nd Ave
 Portland, OR 97236
 541-573-5150 503-762-1063

Please Print Clearly and Complete All Information in Each Section

(Print) Last Name		First Name	Middle Name
List all your previous names under which employment or education may be verified		E-Mail Address	
Current Address		Years at current address	Telephone No. ()
City	State	Zip	Mobile/Cell No. ()

Career

Position/Type of Work Desired	Location(s) Desired:	Are You 18 yrs or older?	Date(s) Available for Employment
	Ranch Retreat Links	Yes No	Start: _____ End: _____
How Did You Hear Of This Position/Company?		Expected Hourly Pay \$	Full Time Part Time Summer Shift Work Temporary
Available Hrs. From:	Monday	Tuesday	Wednesday
From:	AM PM	AM PM	AM PM
To:	AM PM	AM PM	AM PM

Education/Specialized Training

Type of School	Name of School, City & State	Major/Minor	Dates Attended		Years Completed	Degree (Include Mo. & Yr. Granted or Expected)	Scholastic Standing	
			From Mo./Yr.	To Mo./Yr.			Grade PT Avg.	Out of Possible
High School								
College, University or Trade School								
Graduate or Other Education								
How many Pets do you have as part of your family today?		How many horses, cattle or goats do you have?						
Are you involved in or a member of any Pet/animal related associations or organizations? No Yes; which ones? (list here)								
Are you involved in or a member of any environmental associations or organizations? No Yes; which ones? (list here)								
Are you involved in or a member of any golf associations or organizations? No Yes; which ones? (list here)								

Miscellaneous

Are you able to perform the essential functions of the job? Are you able to stoop, twist, bend, and stand for long periods of time and lift up to 60 lbs. onto a counter or into a pickup bed without accommodation?	Yes	No
If selected for employment, are you able to provide current original documents as proof of your eligibility to work in the United States?	Yes	No

Do you have a current Driver's License? State: _____ Number: _____ Exp. Date: _____ Restrictions:	Yes No
If selected for employment, would you be able to live: on the ranch, if space is available in Harney or Grant County	Yes No

We are a drug-free, smoke-free, equal opportunity employer.

Company policy forbids discrimination because of age, color, weight, height, race, religion, sex, disability, sexual orientation, or state, national or planetary origin.

Current & Past Employment

May We Contact Your Present Employer? Yes No Please Give Complete Information Regarding Your Present and Former Employment (Excluding Military Service)					
Name and Address of Employer (Start With Your Present/Last Job)	Dates are Required Mo./Yr.		Job Title and Responsibilities	Salary	Reason(s) for Leaving.
Employer	From:	To:	Supervisor's Name and Title:	Beginning\$	
Address	Full Time		Your Job Title & Principal Duties:	Ending \$	
City/State/Zip	Part Time				
Phone	Summer/Temp				
Employer	From:	To:	Supervisor's Name and Title:	Beginning\$	
Address	Full Time		Your Job Title & Principal Duties:	Ending \$	
City/State/Zip	Part Time				
Phone	Summer/Temp				
Employer	From:	To:	Supervisor's Name and Title:	Beginning\$	
Address	Full Time		Your Job Title & Principal Duties:	Ending \$	
City/State/Zip	Part Time				
Phone	Summer/Temp				
Employer	From:	To:	Supervisor's Name and Title:	Beginning\$	
Address	Full Time		Your Job Title & Principal Duties:	Ending	

			\$	
City/State/Zip	Part Time			
Phone	Summer/Temp			
Have you previously applied with, interviewed with, or been employed by Silvies Valley Ranch, the Retreat & Links, or any Kemper managed property? No Yes; where & who?		Do you have reliable transportation to work? Yes No		

Military

Period of Active Duty From _____ Mo./Yr. To _____ Mo./Yr.	Branch	Highest Rank	Principal Duties Performed?	N/A
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References – Please include personal and/or business references of your previous direct supervisors

Name of Reference	Telephone Number	Civic, Academic or Business Relationship?	Years Known
	Day Phone #		
	Evening Phone #		
	Day Phone #		
	Evening Phone #		
	Day Phone #		
	Evening Phone #		

I certify that I have read this application and the information on it is true and correct. I understand that Silvies Valley Ranch will investigate my work and personal history, including my Motor Vehicle Record report, and I authorize all persons, employers, schools, organizations, credit bureaus and law enforcement agencies listed on this application to give you any information concerning my employment and any pertinent information they may have, personal and otherwise, and release all parties from all liability and damages that may result from furnishing this to you. I also understand that employment is subject to passing a drug screen and if hired, my employment would be "at will" which means I may be terminated at any time for any reason. I further understand that, if I am employed, any false statement, misrepresentation, or omission of facts on this application or on any supporting documents, regardless of when discovered to be false, will result in my immediate dismissal. And, if I am offered employment, I will, as a condition of employment, be required to submit proof of my identity and legal right to work in the U.S. within three (3) business days of my hire date. I acknowledge that Silvies Valley Ranch reserves the right to amend or modify any of its handbooks or policies at any time and without prior notice. These policies do not create any promises or contractual rights between this employer and its employees. Any change to the policies stated above must be in writing in order to be effective.

SIGNED AND DATED:
 Applicant's Signature X _____ Date _____

This statement may be photocopied for background investigation.